





## BADGE READER ORDER FORM & USEFULL INFORMATION

TECH-EVENT is the official provider of VINEXPO HONG KONG 2018 for the lead management offer to the exhibitors.

**The Order Form must be returned before FRIDAY, MAY 11<sup>TH</sup>, 2018**

By email to [skamal@tech-event.net](mailto:skamal@tech-event.net) , **contact:** Kamal SHANMUGARAJAH, Phone +65 63 36 77 86

COMPANY NAME:	Booth (aisle, Number):
Address:	
Post code:	City:
Country:	Phone number:
Email address:	Contact name:

MY BADGE READER ORDER:		UNIT COST	QUANTITY	COST
	<b>OFFER 1 - Application TRACKEVENT:</b> mobile apps TrackEvent downloadable on Smartphone or Tablet* to read the QR Code + an access to the « Lead Retrieval » web platform (to set up and customize forms and to download the contacts' data file).  <i>* Note: The exhibitor must have a device using the IOS or Android system.</i>	1 111 HK\$		
	<b>OFFER 2 - MOBILE EVENT:</b> Rental of a Smartphone with the TrackEvent app included to read the QR Code + an access to the « Lead Retrieval » web platform (to set up and customize forms and to download the contacts' data file).	2 130 HK\$		
	<b>OFFER 3 - PACK EVENT:</b> Rental of a Smartphone with the TrackEvent app included to read the QR Code, all associated to a bluetooth printer to print the contact sheet + an access to the « Lead Retrieval » web platform (to set up and customize forms and to download the contacts' data file).	2 500 HK\$		
	<b>Option for offer 3:</b> An additional full sheet roll for the bluetooth printer.	111 HK\$		
<b>DEPOSIT &amp; PAYMENT:</b> A deposit per badge reader must be done AT LATEST during the withdrawal equipment, by credit card or cash. The payment of your order must be done BEFORE the opening Event. TECH-EVENT reserves the right to not deliver equipment which has not been paid before the show opening.		<b>TOTAL cost before GST</b>		
		7%* <b>*Subject to 7% Goods &amp; Services Tax</b>		
		<b>TOTAL COST including GST</b>		

**PAYMENT OF MY ORDER (see page 2):**

☐ By **credit card:**

☐ Visa
 ☐ Amex
 ☐ Mastercard

Credit card number: \_ / \_ / \_ / \_ / \_ / \_ / \_ / \_ / \_ / \_ / \_ / \_ / \_ / \_ / \_ / \_ /  
 Expiry date: \_ / \_ / \_ / \_ / Verification number : \_ / \_ / \_ /  
 Cardholder's name: \_\_\_\_\_

☐ By **cash:** when I pick up the material on site

Date, signature and Company Stamp:

**PAYMENT OF MY DEPOSIT (see page 2):**

☐ By **credit card**, please use the credit card details above.

☐ By **cash**, when I pick up the material on site.

USEFULL INFORMATION	
<p><b>WITHDRAWAL EQUIPMENT</b></p> <p>The badge readers will be available to the exhibitors at the TECH-EVENT premises the eve of the opening of VINEXPO HONG KONG 2018, <b>MAY, Monday 28<sup>th</sup> 2018</b> from 1:00 pm. to 6:00 pm.</p>	<p><b>RETURN EQUIPMENT</b></p> <p>The badge readers must be return by the exhibitor care on the last day of the Event, <b>MAY, Thursday 31<sup>th</sup> 2018</b>, from 4:00 pm. to the TECH-EVENT premises.</p>
<p><b>LICENSE TRACKEVENT</b></p> <p>The application "TRACKEVENT" is downloadable for free from the Apple Store and/or Playstore.</p> <p><b>TRACKEVENT APP'S INSTALL</b></p> <p>An activation code for TrackEvent app will be sent by TECH-EVENT via email within 7 days preceding the show. The email will contain: web platform link, login and password.</p> <p>The activation code is on the exhibitor web platform, in the "license" menu.</p> <p>The activation code must be added by the exhibitor on the application to activate it, via the "Event" parameter and then "validate".</p> <p><b>GOOD TO KNOW:</b></p> <p>You must have a mobile phone or tablet using the IOS (from 8) or Android (4.4.4) operating system.</p> <p>A license is valid for one device only.</p> <p>The license granted is valid exclusively for the edition of the Event mentioned on the order form.</p> <p>In case of breakdown or change of user, it is possible to "liberate" the license of a Smartphone, or tablet, to assign it to a new device.</p> <p><b>CAUTION WITH CARE:</b> If the exhibitor removes the TrackEvent's application physically from its mobile device, without ensuring that the recorded information are upload and sent to the dedicated web platform (see screen of the application), all data will be definitely lost.</p> <p>TECH-EVENT can not be held responsible of the non-functional equipment user.</p> <p>TECH-EVENT can not be held responsible of the compatibility of the exponent of the equipment with the TrackEvent application.</p>	<p><b>LEAD RETRIEVAL WEB PLATFORM</b></p> <p>The offers Mobile Event and Pack Event entitle to an access by login / password to a secure web platform on behalf of an exhibitor.</p> <p>The web platform allows you to set a qualification questionnaire synchronized with your application trackEvent.</p> <p>The web platform allows you to retrieve your contact file in a CSV or XLS format at any time, during and after the event.</p> <p>The Lead Retrieval web platform is available for a month, after the Event.</p> <p>The accesses to the web platform are sent by TECH-EVENT within 7 days before the opening of the Exhibition concerned: web link, login and password.</p> <p><b>BADGE READER'S OFFER IN QR CODE</b></p> <p><b>TRACKEVENT, MOBILE EVENT AND PACK EVENT</b></p> <p>The QR Code offer allows viewing on the Smartphone screen used the key fields of the contact,</p> <p>Any additional information registered by the visitor, upon admission to the Event, will be automatically transferred to the platform web badge reader.</p> <p>With these offers, only viewable key fields on the Smartphone screen are printed and published on the paper sheet by the Bluetooth printer.</p>
<p><b>DATA TRANSMISSION</b></p> <p>The badge reader web platform available on the Internet allows to the exhibitor to access in real time on stand to the list of the scanned contacts.</p> <p>The quality of the data contained into the file highly depends on the data submitted by attendees during the pre-registration process of the Show, as well as on the choices of the Organizer.</p> <p>TECH-EVENT can not be held responsible for the quality of the information supplied.</p>	<p><b>VARIOUS INFORMATION</b></p> <p>The QR Code encoded in the badges of the Event is encrypted and can not be decoded only by the application supplied by TECH-EVENT.</p> <p>TECH-EVENT can not be held responsible for the 3G/4G network coverage and / or WIFI during the event.</p> <p>The printer is available only with the offer Pack Event.</p> <p>The purchase of sheet roll for printers is possible during the Show.</p> <p>TECH-EVENT disclaims any liability regarding reading issues beyond its control: brightness levels on the event or on stand, reflection due to plastic badges holders, inaccurate handling of the tool by the user, etc ...</p> <p>All Smartphone rented and available to the exhibitor is coming with a charger. In case of loss of charger, TECH-EVENT reserves the right to charge the exhibitor of the amount of 12 € VAT included.</p>
GENERAL CONDITIONS OF SALES	
<p><b>DEPOSIT</b></p> <p>A deposit by credit card or cash is required upon pick-up at latest.</p> <p>The amounts are as follows:</p> <p>No deposit for buying the application TrackEvent, 4 630 HK\$ per MOBILE EVENT equipment available or 6 480 HK\$ per PACK EVENT equipment available.</p> <p>The deposit will be returned to the tenant by TECH-EVENT at the time of the return of the leased equipment in a condition similar to this observed at the beginning of the rental.</p> <p>TECH-EVENT reserves the right to retain all or part of the deposit in case of unreturned equipment, or damage to the equipment, or non-payment of invoices.</p>	<p><b>PAYMENT</b></p> <p>The payment of your order can be made by credit card before the Event (page1) or by cash directly on site before the opening Event (see page 1).</p> <p>All orders are due.</p> <p>Beyond the deadline, TECH-EVENT can not guarantee the availability of the equipment ordered.</p> <p>For all order not paid, TECH-EVENT reserves the right to disconnect momentarily the accesses to the lead retrieval web platform.</p> <p>TECH-EVENT reserves the right not to deliver the equipment for any order that has not been paid before the show opening.</p> <p>Any misuse of the devices leased (phones, printers, abusive consumption of 3G, and outside of the rental part) will be subject to additional charges.</p> <p>With the offer Mobile Event and the offer Pack Event, the transfer of data to the web platform is made via the 3G and / or WiFi network.</p> <p>Communication costs are included in the rental price.</p>