



A communication design & production group

**VINEXPO**  
29-31 MAY 2018  
HONG KONG

Please email return this form to [vinexpo@kingsmen.com.hk](mailto:vinexpo@kingsmen.com.hk)

**KINGSMEN HONG KONG LTD**

ATTN : Ms. Manna Kam

TEL : (852) 3919 9026

FAX : (852) 2637 8100

**DEADLINE: 15 Apr 2018**

RENTAL OF HANGING POINTS	Height / Spread	UNIT RATE (HKD)	QTY	TOTAL (HKD)
Banner Hanging Service	Hanging a banner from fixed banner points, excludes banner production. (not more than 20kg with up to 2-point suspension only)	\$1,600/banner		
Heavy Weight Rigging Point	Hanging point rental for object from 1 or 5 ton rigging points (per 1-point only)	\$1,600/point		
Production of Foamboard Banner	Production of banner and hanging hardware; size of banner is 4' x 8' foamboard banner (double-sided) in ink-jet output, excludes hanging point.	\$3,200		
Production of PVC Banner	Production of banner and hanging hardware; size of banner is 2m x 3m PVC banner (double-sided) in ink-jet output, excludes hanging point.	\$4,600		
Customized Service	1. Hanging of lighting truss and structure display or special feature of irregular shape or size; 2. Requirement to hang in specific position other than the existing hanging plan. Separate quotation will be provided based on the approved design from Vinexpo and HKCEC. (please submit the design for quotation usage.)	By Quotation		

30% Surcharge (Order Received After 15 Apr 2018)

50% Surcharge (Order Received After 29 Apr 2018)

Total Amount

# Please submit order form with booth layout plan

**EXHIBITOR'S AUTHORISATION**

Company Name : \_\_\_\_\_ Stand No : \_\_\_\_\_

Address : \_\_\_\_\_

Tel : \_\_\_\_\_ Fax : \_\_\_\_\_ Email : \_\_\_\_\_

Authorized By : \_\_\_\_\_ Signature : \_\_\_\_\_ Date : \_\_\_\_\_



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**NOTES**

1. The height of banner hanging must follow the Vinexpo technical manual.
2. A hanging point location plan will be provided by Kingsmen. Exhibitors can only select from the points within their booth boundary.
3. Exhibitors only has the right to use rigging points within the boundary of their stands. In case a hanging position of points are required, such as by providing a mother truss, etc., a separate quotation could be provided.
4. Late order: 30% penalty fee will be charged for any late orders received after the deadline (15 Apr 2018), while orders received after 29 Apr 2018 & on site order will be subject to a 50% surcharge.
5. Cancellation of any orders must be submitted in writing. Cancellation after the deadline (15 Apr 2018) is subject to 30% cancellation charge. No cancellation will be accepted after 4 May 2018.
6. For banner hanging service and heavy weight rigging point, exhibitors and private contractors must prepare banner using proper fixture and steel cable for banner hanging. Those banners must be delivered to HKCEC by exhibitors and private contractors. Surveyor's Report must be produced for all overhead structures without ground support, hung from wires or truss with chain block (except banner less than 20kg hang by HKCEC staff).

**PAYMENT METHOD**

**By Cheque**, Please send to:  
**KINGSMEN HONG KONG LTD**  
 728, Topsail Plaza, 11 On Sum Street, Shatin, New Territories, Hong Kong SAR  
 TEL : (852) 2646 8828      FAX : (852) 2637 8100

**By Telegraphic Transfer** (All bank charges to be dome by the payer)  
 Account Name : Kingsmen Hong Kong Limited  
 Account No. : 557-643947-838  
 Bank Name : The Hongkong and Shanghai Banking Corporation Ltd.  
 Bank Address : 1 Queen's Road Central, Central, Hong Kong  
 Bank Code : 004  
 Swift Code : HSBCHKHCHKH  
 \*Please send payment bank slip or payment acknowledgement by email to Kingsmen within one week after order's confirm.

**EXHIBITOR'S AUTHORISATION**

Company Name : \_\_\_\_\_ Stand No : \_\_\_\_\_

Address : \_\_\_\_\_

Tel : \_\_\_\_\_ Fax : \_\_\_\_\_ Email : \_\_\_\_\_

Authorized By : \_\_\_\_\_ Signature : \_\_\_\_\_ Date : \_\_\_\_\_